

TOWN OF
Seabrook, New Hampshire
99 LAFAYETTE ROAD
PO BOX 456 - 03874-0456
PH. (603) 474-3311 - FAX (603) 474-8007
WWW.SEABROOKNH.INFO

PUBLIC NOTICE
SUMMER CAMP EMPLOYMENT OPENING
SEASONAL ASSISTANT CAMP DIRECTOR

The Town of Seabrook is accepting applications for a seasonal full-time camp summer camp assistant director.

Training Dates:	Tue. June 11 th – Fri. June 14 th	ALL STAFF Training 3:30pm-8pm
	Mon. June 17 th – Thurs. June 20 th	ALL STAFF TRAINING 7:45-1:45
	Fri. June 21 st	NO TRAINING
WEEK 1 w/ Campers	Mon. June 24 th – Fri. June 28 th	7:45am-3:45pm
WEEK 2 w/ Campers	Mon. July 1 st - Fri. July 5 th	7:45am-3:45pm (No Camp Thursday, July 4 th)
WEEK 3 w/ Campers	Mon. July 8 th - Fri. July. 12 th	7:45am-3:45pm
WEEK 4 w/ Campers	Mon. July 15 th - Fri. July 19 th	7:45am-3:45pm
WEEK 5 w/ Campers	Mon. July. 22 nd - Fri. July 26 th	7:45am-3:45pm
WEEK 6 w/ Campers	Mon. July 29 th - Fri. Aug. 2 nd	7:45am-3:45pm
WEEK 7 w/ Campers	Mon. Aug. 5 th -Wed. Aug. 9 th	7:45am-3:45pm
	Thurs. Aug. 15 th / Sat. Aug. 17 th	8am-12pm (Hours may vary)/ 9am-9pm

Minimum Requirements:

- Minimum age 18 by the start of camp
- Currently certified in 1st aid / CPR (if not, we will train at pay rate of minimum wage)
- Must pass background check and drug screening.
- High School graduate or G.E.D. (preferred candidate will have degree in education or related field) Must possess a valid driver’s license.
- Experience in leading recreation and group activities, experience in working with youth 0-15 yrs of age. Background in education or related field is preferred.

Responsibilities Include:

- Attend / help facilitate Staff Training week.
- Assist in overseeing the daily operation of the summer camp program including food services, programming, scheduling, human resource matters, and camper / staff supervision.
- Know, understand, portray, and share Summer Camp rules, policies, and traditions.
- Able to attend all of the summer camp work season including the summer camp training days.
- Interact with others in a positive manner.
- Able to communicate well with parents, campers, and co-workers.
- Adhere to schedule provided/ time commitment required before and after camp and subject to change.
- Ability to observe staff behavior, assess the appropriateness, and apply suitable behavior-management techniques as necessary.
- Ensure rules, safety regulations, and adaptations are followed and communicated as needed.
- Other duties as assigned.

*Full Job Description available upon request.

Hours of work: - 40 hours per week (varies weekly)

Pay Rate: - Starting @ \$16

Applications and copies of the job description may be obtained at the town hall from the Office of the Town Manager (99 Lafayette Road, Seabrook, NH 03874, 603-474-3252) from 8:00 a.m. to 4:00 p.m. weekdays or online at seabrooknh.info/employment-opportunities/.

Applications will be accepted until the position is filled. *Interviews will be conducted late February – Early March

Approved by:

William M. Manzi, III
Town Manager

WMM/kjo
Posted January 2nd, 2024.

EQUAL OPPORTUNITY EMPLOYER

Town Hall, Community Center, Fire Station, DPW, Police Station, Water Department, Highway Garage, Transfer Station, Sewer Department, Seabrook Post Office, Seabrook Library, Seabrook Elementary Middle School, Winnacunnet High School