

TOWN OF BARRINGTON

NEW HAMPSHIRE

Recreation Department

Fitness Childcare Attendant

Job Summary

Under the general supervision of the Recreation Director, the Fitness Childcare Attendant is responsible for the supervision of children (ages 1 +), daily implementation of small activities, attendance, and safety of participants.

Supervision Received

Recreation Director

Supervision Exercised

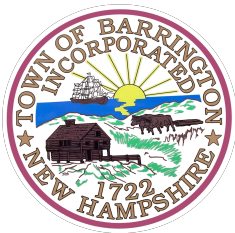
None

Examples of Duties and Responsibilities

- Responsible for the supervision, safety, and accident prevention of all children whose parents are attending fitness classes.
- Responsible for interacting with children through active, structured, and appropriate play.
- Responsible for the organization, maintenance, and cleanliness of the childcare area, supplies, and equipment.
- Responsible for enforcement of safety and security of all children by following rules and policies of signing in/out.
- Required to take daily attendance, maintain daily attendance records, complete accident and incident reports when necessary and inform their supervisor of any issues or concerns that may require immediate attention.
- Provides appropriate disciplinary actions when working with children.
- Constantly provides communication to parents, fellow employees, and management.
- Maintains and enforces the highest level of customer service while complying with company policy and procedures.

Knowledge, Skills, and Abilities

- Must be atleast 18 years of age.
- High school diploma or GED required.
- Prior experience working with children is required.
- Excellent organizational and communication skills are required.
- Must be able to work Monday – Thursday, 8:45 am – 10:45 am
- Must successfully pass background check.
- Must be able to lift between 10-25lbs.
- Must be First Aid and CPR certified or acquired within 60 days of employment.
- Must possess and maintain a vehicle and valid Driver's License.
- Confidentiality is required.



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This job description does not constitute an employment agreement between the employer and the employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.

Working Conditions and Physical Demands

Physical and Mental Requirements: Frequently required to walk, stand, sit and talk or hear. The employee is occasionally required to use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl. Occasionally required to lift and/or move 10-25 pounds. The employee must frequently lift and/or move 20-25 pounds, and occasionally lift and/or move 35-50 pounds. The noise level in the work environment is moderately loud. Specific vision requirements include close vision, distance vision, and to adjust focus. Below is a more detailed account with the understanding the Town will make reasonable accommodations as outlined in the Americans with Disabilities act.

Primary Physical Requirements	Other Physical Considerations								
Lift up to 10 lbs.: Frequently required. Lift up to 25 lbs.: Frequently required. Lift 26 to 50 lbs.: Occasionally required. Lift over 50 lbs.: Rarely required. Carry up to 10 lbs.: Frequently required. Carry 11 to 25 lbs.: Frequently required. Carry 26 to 50 lbs.: Occasionally required. Carry over 50 lbs.: Rarely required.	Twisting: Frequently required. Bending: Frequently required. Crawling: Frequently required. Squatting: Frequently required. Kneeling: Frequently required. Crouching: Frequently required. Climbing: Frequently required. Balancing: Frequently required.								
Reach above shoulder height: Frequently required Reach at shoulder height: Required. Reach below shoulder height: Required.	Work Surface(s) Gymnasium floor, outdoors ground, standard office desk and chair. Carpeted and tile floors.								
Push/Pull: Frequently required	During an 2 Hour Day Employee is Required to:								
Hand Manipulation	<table border="1"> <thead> <tr> <th>Consecutive Hours</th> <th>Total Hours</th> </tr> </thead> <tbody> <tr> <td>Sit: approximately 2</td> <td>Up to 2</td> </tr> <tr> <td>Stand: less than 1</td> <td>Up to 2</td> </tr> <tr> <td>Walk: less than 1</td> <td>Up to 2</td> </tr> </tbody> </table>	Consecutive Hours	Total Hours	Sit: approximately 2	Up to 2	Stand: less than 1	Up to 2	Walk: less than 1	Up to 2
Consecutive Hours	Total Hours								
Sit: approximately 2	Up to 2								
Stand: less than 1	Up to 2								
Walk: less than 1	Up to 2								
Grasping: Frequently required. Handling: Frequently required. Torqueing: Occassionally required Controls and Equipment: Computer, telephone, copy and fax machines, scanner, calculator, shredder.									