

# **New Hampshire Youth Recreation Camp Operation Standards**

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**NH Department of Environmental  
Services**

**Youth Recreation Camp Program**

**NH Parks and Recreation Association Workshop  
February 14, 2019**

# Today's Discussion

- What is a Youth Recreation Camp?
- Annual Licensing Requirements
- Operation Standards for Day Camps
  - Staff
  - Fire Safety
  - Water Safety
  - Medical

# Youth Recreation Camps

- Env-Wq 902.21 “Youth recreation camp (YRC)” means a program that operates for at least 10 days per license year for the purpose of providing recreational opportunities, or a combination of recreation and instruction, to 10 or more youth per day, at a place which is continuously or periodically used for such purposes.

**Municipalities are Exempt from Licensing**

# Annual Licensing Requirements

- Application and checklist due 30 days prior to opening date
- Compliance with Env-Wq 900
- \$200 application fee
- Water Sample\*
- Pre-season inspection for new camps
- Inspection while in operation

# Staff - Directors

- Must be 21 years of age
- 2 seasons of previous experience



# Staff– Counselors, CITs, and JCs

- At least 80% of all counselors:
  - 16 years of age or older; and
  - 2 years or more older than the campers with whom they are working
- Comprehensive training program

# Verification of All Staff Qualifications

- **Criminal Background Check and check of the national sex offender public registry**
  - Staff younger than 18 years old must provide a minimum of 2 references
- **References and a listing of all previous employment and volunteer positions**
- **Personal interview**

# Transgender Policy

- **Written policy to address transgender and gender nonconforming campers and staff**



# Fire Safety

- **Camps shall notify the local police, fire, and rescue departments in writing**
- **Contact local fire officials to schedule fire safety inspections**



# Vehicles

- **Safety and operator requirements established by the New Hampshire Department of Safety Division of Motor Vehicles**



# Water Safety

- **A first-aid kit**
- **1 lifeguard : 25 campers**
- **1 YRC staff member or lifeguard : 10 campers**
- **A safety accounting system**
- **15 minutes checks**
- **A lifeguard station providing an unobstructed view of the swimming area**
- **A lost-swimmer plan**



# Health Staffing

- **A staff member certified in age-appropriate first aid/CPR/AED**
- **>20 minutes from emergency medical services:**
  - **Certified as an emergency medical technician (EMT)**
  - **Certified in wilderness and remote first aid**
  - **Certified as an emergency medical responder or**
  - **A licensed health care practitioner or physician**

# Offsite Trips

- **A first aid kit**
- **At least one staff member shall be certified in:**
  - **First aid/CPR/AED; or**
  - **Wilderness and remote first aid**
- **A lifeguard if boating or swimming**

# Required Health Information



- **Campers:**
  - **A health history and statement of health status**
- **Staff:**
  - **Written policy to establish what health information is required**

# Medications

- **Kept in a container that is:**
  - **Inaccessible to campers and unauthorized staff**
  - **Stored separate from food**
  - **Labeled with the camper's name**
  - **Excluding epinephrine auto-injectors and asthma inhalers**
- **Written log of every medication administered**
  - **Excluding non-prescription topical substances**

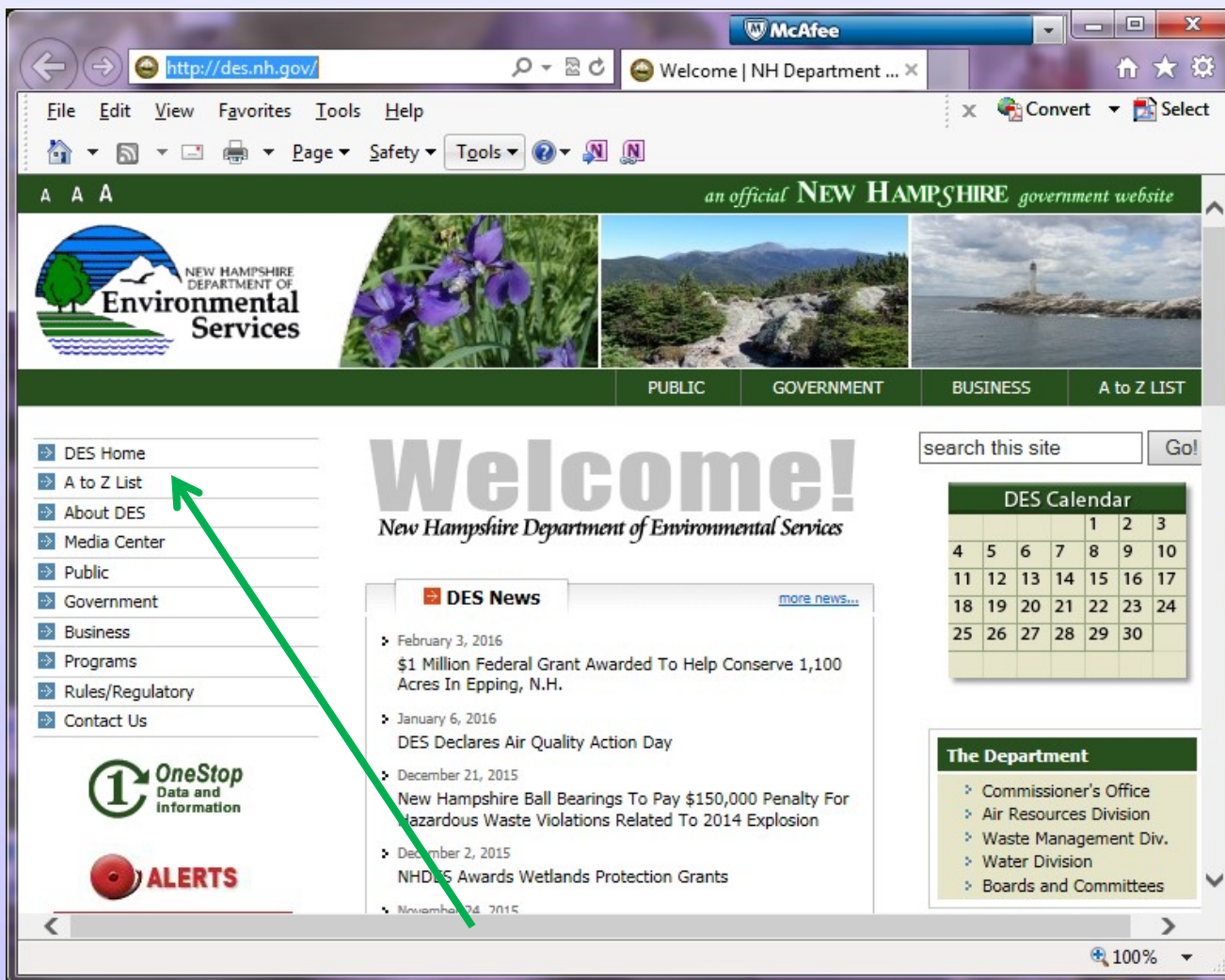


# Medication Administration

- **Staff must be trained every 3 years on medication safety and administration**
  - **Delivered by physician or healthcare practitioner or**
  - **Nationally-recognized course**
    - **Online free course on NHDES YRC Website!**



# Navigating to YRC website



The screenshot shows a web browser window displaying the homepage of the New Hampshire Department of Environmental Services (DES). The browser's address bar shows the URL <http://des.nh.gov/>. The website header includes the text "an official NEW HAMPSHIRE government website" and the DES logo. A navigation menu at the top right lists "PUBLIC", "GOVERNMENT", "BUSINESS", and "A to Z LIST". On the left side, a vertical menu contains links for "DES Home", "A to Z List", "About DES", "Media Center", "Public", "Government", "Business", "Programs", "Rules/Regulatory", and "Contact Us". A green arrow points to the "A to Z List" link in this menu. The main content area features a large "Welcome!" message, a "DES News" section with several news items, a "DES Calendar" table, and a "The Department" section listing various divisions and committees. At the bottom left, there is a "OneStop Data and Information" logo and a red "ALERTS" button. The browser window also shows a McAfee security bar and a search box.

NEW HAMPSHIRE DEPARTMENT OF Environmental Services

an official NEW HAMPSHIRE government website

PUBLIC GOVERNMENT BUSINESS A to Z LIST

DES Home  
A to Z List  
About DES  
Media Center  
Public  
Government  
Business  
Programs  
Rules/Regulatory  
Contact Us

# Welcome!

New Hampshire Department of Environmental Services

**DES News** [more news...](#)

- February 3, 2016  
\$1 Million Federal Grant Awarded To Help Conserve 1,100 Acres In Epping, N.H.
- January 6, 2016  
DES Declares Air Quality Action Day
- December 21, 2015  
New Hampshire Ball Bearings To Pay \$150,000 Penalty For Hazardous Waste Violations Related To 2014 Explosion
- December 2, 2015  
NHDES Awards Wetlands Protection Grants
- November 24, 2015

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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**The Department**

- Commissioner's Office
- Air Resources Division
- Waste Management Div.
- Water Division
- Boards and Committees

OneStop Data and Information

**ALERTS**

# Navigating to YRC website

The screenshot shows a web browser window with the URL <https://www.des.nh.gov/sitemap/index.htm#Y>. The browser's address bar and menu are visible. The website header includes the NHDES logo and a navigation menu with links for 'Business', 'Programs', 'Rules/Regulatory', and 'Contact Us'. A green arrow points from the 'Government' link in the left sidebar to the 'Y' link in the 'Alpha Search' menu. The 'Alpha Search' menu is expanded to show a list of links under the letter 'A', including 'Aboveground Storage Tank', 'Acid Rain', and 'Air Quality'.

Site Map - NH Department ... x

File Edit View Favorites Tools Help

an official NEW HAMPSHIRE

NEW HAMPSHIRE DEPARTMENT OF Environmental Services

PUBLIC GOVERNMENT

NHDES Home > Site Map >

Site Map

Alpha Search:

A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y | Z

**A**

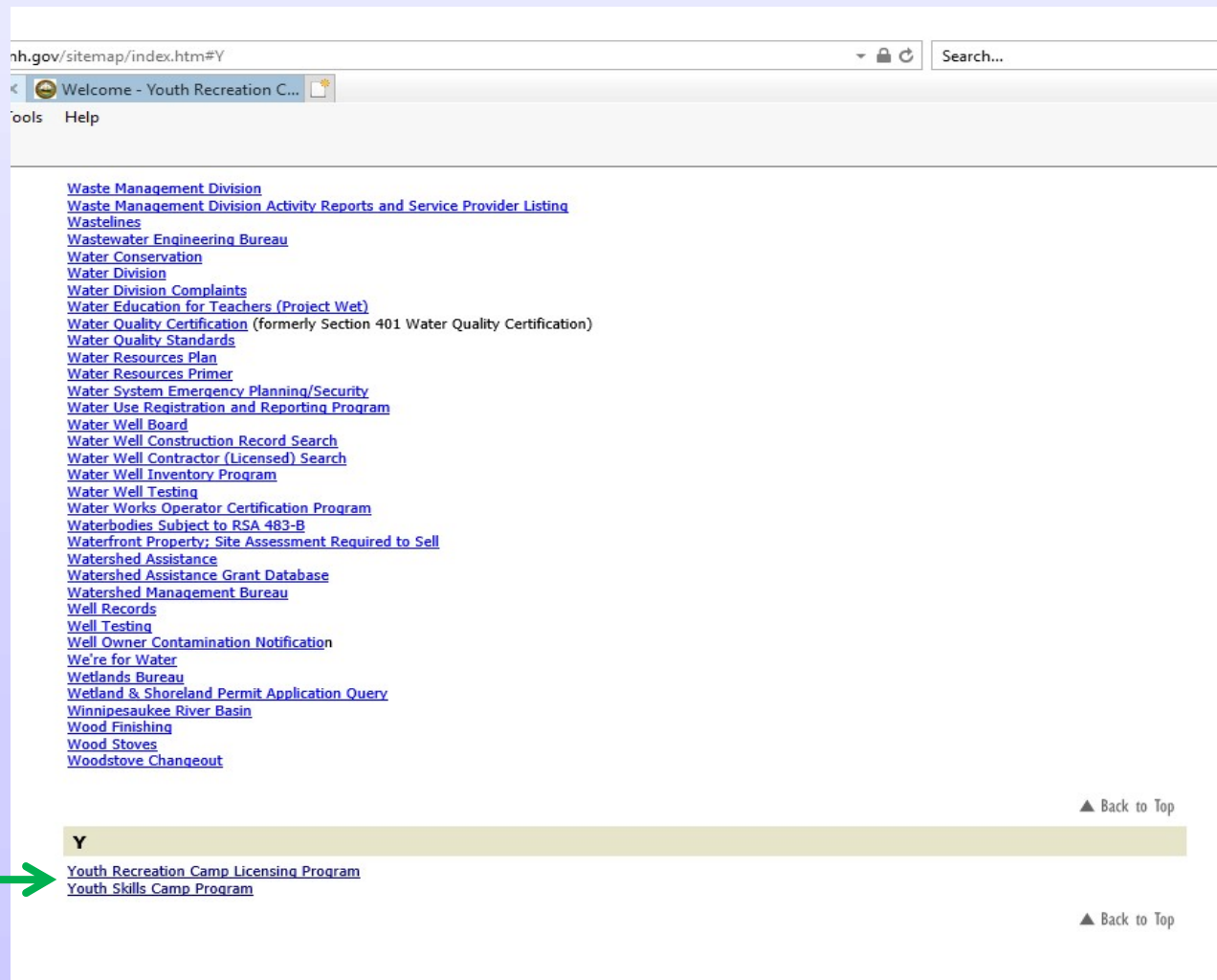
- [Aboveground Storage Tank](#)
- [Aboveground Storage Tank Site Query](#)
- [Acid Rain](#)
- [Adaptation Tool-kit](#)
- [Air Compliance Reporting](#)
- [Air E-Permitting](#)
- [Air Emission Monitoring for Stationary Sources](#)
- [Air Modeling](#)
- [Air Monitoring](#)
- [Air Permitting](#)
- [Air Pollutants of Concern](#)
- [Air Pollution Transport](#)
- [Air Quality Action Days](#)
- [Air QualityForecast](#)
- [Air Resources Division](#)
- [Air Stationary Source Query](#)
- [Air Toxic Pollutants](#)
- [Alteration of Terrain](#)
- [Alteration of Terrain Permit Application Query](#)
- [Antifreeze](#)
- [Appeals](#)

**OneStop**  
Data and Information

**ALERTS**

- Air Quality**
- Beach Advisory**
- Drinking Water Advisory**

# Navigating to YRC website



nh.gov/sitemap/index.htm#Y

Welcome - Youth Recreation C...

ools Help

- [Waste Management Division](#)
- [Waste Management Division Activity Reports and Service Provider Listing](#)
- [Wastelines](#)
- [Wastewater Engineering Bureau](#)
- [Water Conservation](#)
- [Water Division](#)
- [Water Division Complaints](#)
- [Water Education for Teachers \(Project Wet\)](#)
- [Water Quality Certification](#) (formerly Section 401 Water Quality Certification)
- [Water Quality Standards](#)
- [Water Resources Plan](#)
- [Water Resources Primer](#)
- [Water System Emergency Planning/Security](#)
- [Water Use Registration and Reporting Program](#)
- [Water Well Board](#)
- [Water Well Construction Record Search](#)
- [Water Well Contractor \(Licensed\) Search](#)
- [Water Well Inventory Program](#)
- [Water Well Testing](#)
- [Water Works Operator Certification Program](#)
- [Waterbodies Subject to RSA 483-B](#)
- [Waterfront Property: Site Assessment Required to Sell](#)
- [Watershed Assistance](#)
- [Watershed Assistance Grant Database](#)
- [Watershed Management Bureau](#)
- [Well Records](#)
- [Well Testing](#)
- [Well Owner Contamination Notification](#)
- [We're for Water](#)
- [Wetlands Bureau](#)
- [Wetland & Shoreland Permit Application Query](#)
- [Winnepesaukee River Basin](#)
- [Wood Finishing](#)
- [Wood Stoves](#)
- [Woodstove Changeout](#)

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**Y**

- [Youth Recreation Camp Licensing Program](#)
- [Youth Skills Camp Program](#)

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