

NHRPA Executive Board Meeting
April 11, 2019

Members Present: Greg Bisson, David Tovey, Donna Kuethe, Tara Barker, Arene Berry, John Kohlmorgen, Dan Sturgeon, Justin Chafee, Herb Greene, Eric Feldbaum, Krissy Flythe, Meghan Spaulding, Matt Casparius, Paul Coates, Renee Sangermano, Dan Maclain

Staff Present: Kerry Horne, Executive Director

Meeting Opened: 9:31 am

Approval of Minutes:

Minutes of January 9, 2019. Eric Feldbaum made a motion to accept the minutes as presented. Seconded by Donna Kuethe, Approved 16-0.

Finance Report:

Arene submitted her financial report for review. She reported that we are 75% of way thru the year. She changed the title of one of the accounts from "VT/NH Maintenance Workshop" to "NH Maintenance Workshop" since we are now running the workshop on our own. Eric Feldbaum made a motion to accept the minutes as presented. Seconded by Donna Kuethe, Approved 16-0.

Executive Director Report:

Kerry reported that budgets are due today. If you haven't submitted yours yet, please get it in by this Friday. It is important to give the Executive Board time to review it before then next meeting.

Membership has consistently remained between 265 – 275 members depending on who forgets to renew. She is expecting over next month more will be coming in. Kerry also reported that we have 5 new commercial members, but have lost 5 members at this point who didn't renew.

Our website and registration system from Wild Apricot is making some changes to their software and are incorporating their own optional payment processor. We are currently using Paypal to process credit card payments and we could stay with them, but Kerry reported that she will need to do a cost benefit analysis to see if it is worth it to switch to their payment process versus sticking with Paypal. Kerry reported that she will get back to the Board on this once she has an answer.

Summer tickets sales are now available. There are some new vendors providing discounted tickets this year. The deadline to place an order for your Department is April 24th so that she can get tickets to everyone in May/June.

The newsletter deadline is this coming Sunday, April 14th. If you have items to submit, please get it to her ASAP.

Presidents Report:

Meghan reported that award nominations are now open and asked Board members to start thinking about good candidates to nominate. The deadline for submissions is June 1st.

Meghan reported that she has been going to the Primex Leadership Series and highly recommends it to anyone; but particularly for those aspiring to be a Director in the future.

Granite State Track & Field:

Donna reported that the Committee would be meeting after this Board meeting. Information has been sent out to past participants that there is a new \$5 per person fee. Rochester and Lebanon will be hosting the District meets and Winnisquam Regional High School will be hosting the State Meet on June 28th. She reported that they will be adding a concession stand this year. Last year they had issues with their sound system, but hoping that have fixed that problem for this year. Lastly, Donna reported that they did lose Sylvania as sponsor but got smaller sponsorship from "Winners Circle".

Wink Tapply:

Dan reported that there are two new people who have joined the Committee; they are Joe Manzi and Regina Richford. The nuts and bolts of the program flyer are now ready and will be going out soon. The event will be held on Saturday, June 1st from 8:30 – 3:45 pm in Franklin. The keynote speaker will be Steve McGuire.

Dan reported that they did receive a \$250 sponsorship from the NH Electric Coop and that they have decided to run the waterfront module every other year so it will return in 2020.

Maintenance Workshop:

Greg reported that the Committee has met and they are working on three repeating sessions with the fourth session being the Vendor Hall. Participants will be divided up into four groups to rotate thru those 4 areas and the sessions will repeat themselves to each group. The event will be held on Thursday, September 5th at the Concord Recreation Department.

They are planning on marketing the workshop not only to Recreation Departments, but also Public Works Departments and School Districts. The Committee is still working on finalizing the price of the event but lunch will be included.

State Conference Committee:

Krissy reported that the Committee will be meeting today after the Executive Board meeting. They are starting to think about potential speakers and what topics we want to see. The Conference will be held on Thursday, September 19th at the Concord Recreation Department.

Legislative Update:

Eric reported that the Land & Water Conservation Fund has been fully authorized.

Matt reported that Camp licensing in New Hampshire which is currently done thru the Department of Environmental Services (DES) is scheduled to move to the Department of Health & Human Services (DHHS) next year. The Department of Health & Human Services oversees childcare licensing and while it's being reported that there won't be any regulation changes for next year; it is something that NHRPA will need to keep an eye on.

Northern New England Parks & Recreation Conference:

Greg reported to the Board that the Conference will be moving back to Red Jacket Inn next year due to a variety of issues with the Conway Grand Hotel this year. He reported that there will be a social event in the water park. The Red Jacket Inn has assured us that only Parks & Recreation people will be staying at the hotel that week. All vendors will be in one room and it is a larger space than the Conway Grand so it will be much more comfortable. The conference is going to be January 7th – 9th, 2020.

New Business:

Kerry reported that she is co-leading a webinar with Attorney Christine Fillmore of Drummond Woodsum on May 14th on hiring and the use of volunteers. She sent an email out to everyone already, but if you have any questions that you want to make sure are covered in the webinar then send them to Kerry in advance.

NRPA National Congress:

Kerry reported that the NRPA National Congress will be in Baltimore this year. Betsy Orselet from the Vermont Recreation & Park Association is currently working on a New England Room Block and those details will be coming out soon.

Announcements:

Donna reported that Dan Sturgeon was named "A champion for children by the Moultonborough School District.

Donna also reported that she has picked up a new part time job as the new Executive Director of GP Red, which focuses on research, education and development of Parks & Recreation. GP Red will also be the home for Operation Recreation Relief.

Motion to adjourn: Eric made a motion to adjourn at 10:05 am; seconded by Herb. Motion approved.