

NHRPA Meeting Minutes 10.10.19 @ 9:30am

Minutes are being recorded by Executive Director, Kerry Horne.

Craig called meeting to order at 9:33am

Approval of June minutes – no changes Tara motioned to approve and Greg seconded.

Finance report – Arene – three documents

- Discussion about Maintenance, State Conference and other workshops
- Discussion about making sure we have updated breakdowns for all programs will be finalized once all income and expenses are received. Hopefully by the next meeting.
- Tara discussed applying for LS grant for wink in the future as they also currently apply for LS for NNERPC.
- Tara motioned to approve, Dan seconded and approved.

President's report – Craig

- Nothing report yet as he is just taking over for Meghan. There are some things he would like to look at ways to move committee members around to give new life to committees.
- He is excited about the Mental Health workshop and moving that forward.
- Discussion around mental health and how it impacts our programs today.
- Craig discussed his experience at Nationals sitting with others from larger organizations and how they compare to us.

ED – Kerry

Membership:

- 280 members which is up from June when we had 264 members. Overall membership is doing very well and this is renewal time for most departments.
- Seven new commercial members – 3 from maintenance workshop, 3 from state conference included with registration.

Fundraising:

- Summer Ticket Program – \$986.87 profit (not counting mailing tickets) I am suggesting this is the last year of the program. Time and effort put into coordinating this program is not worth the \$950 we make from the program.
- Breathe NH Fun Pass book program is currently closing waiting for sales numbers from all departments.

Workshops:

- Mental Health workshop registration is open – 5 currently registered. Need 10 for class to take place and the limit is 30. Free program but charging \$12 for lunch (Washington Street Catering)
- Would like to offer Playground workshop again in the spring

State Conference:

- Feedback from anyone who attended. Things to remember for next year include: timeline for awards to be delivered, update of flyer that is handed out during awards, someone to take pictures, including the EB in the awards process. Discussion around possibly moving the awards to a function of its own perhaps in December as part of the holiday social. That would change the timeline for when awards are due which currently takes place during everyone's busy summer months. Kerry will reach out to Krystal to discuss

Maintenance Workshop:

- Asked for feedback from anyone who attended and discuss if we should stay with the September date? Everyone agreed to proceed with a September 2020 date and start advertising much earlier. Also discussed having CEU and pesticide training as part of the program. Overall the program went very well with 50 participants and 10 vendors. Should be a good profit maker for the association moving forward.

Holiday Social & December meeting – currently in the works with Funspot for Friday, December 13th. Herb is working with Funspot to secure date and time.

Committee Reports:

- NNERPC: preconference open at NNERPC on Monday.
- NNERPC: Annual meeting Wednesday night Tara will send along the room.
- Wink – has new committee members and will add that to the work plan.

Final part of the meeting is updating the Work plan which is attached. There will be a committee meeting on Thursday, November 21st beginning at 9am at HealthTrust. This will provide an opportunity for committees to meet and put together a timeline for 2020 programs. Also a good opportunity for new NHRPA members to join a committee.

Old business or new business

Arene motion to adjourn made by Greg, second by Tara T. 11:01.