

NHRPA Meeting  
January 7, 2021  
Meeting conducted via Zoom at 10:56 am  
Meeting Minutes

- 1) **Executive Board Members Present:** Craig Fraley, President; Matt Casparius, President- Elect; Greg Bisson, Past President; Arene Berry, Treasurer; Tara Tower, Secretary; **At Large Members Present:** John Kohlmorgen, Eric Feldbaum, Dan Sturgeon, Tara Bartlett-Barker,
- 2) **Members Present:** Andy Bohannon, Donna Kuethe, Corinna Reishus, Michael Lane, Andy MacEachern, David Tovey, Kellie Troendle, Bri Rafford-Varley, Kristine Flythe, Justin Chaffee, Joe Manzi, Christine Collins, Amy Lachance, Dan MacLean, Erin Trnka, Jeff DiSalvo, Jennifer Gusler, Kellie DeSimone, Kortney Dorow, Laura Kimball, Lisa Koziell-Betz, Mark Brislin, Matthew Mansur, Meagan Henry, Meghan Spaulding, Melissa Shaw, Melissa Roy, Seth Hickey, Tammy Reardon, Wayne Robinson, Wendy Werner.
- 3) **Meeting Called to Order & explanation of zoom meeting format:** Craig called the meeting to order at 10:56 am and explained that the meeting is being recorded, and if a vote is needed Tara Tower will conduct a roll call vote of the executive board for a decision.
- 4) **Minutes:** *Eric motioned to approve the November 5, 2020 meeting minutes* as written. Arene seconded. Tara conducted a roll call vote and the minutes were unanimously approved.
- 5) **Treasurer's Report:** Arene reviewed her submitted report, and pointed out that the negative \$10,000 miscellaneous expense is the transfer between the savings and checking account. She is working to find a better way for this to be reflected in the report. Arene reported that she just submitted the renewal for our non-profit status and paid the \$27 renewal fee. Arene mentioned that there was a question on where we were at with membership renewals. She responded that we are at about the same point that we were at in 2020, but that the decrease in overall revenue is due to the inability to offer any programs or trainings. Andy suggested that we host some type of fundraising event, like a golf or disc golf tournament. Craig agreed to check with his disc golf contact and get back to us with the results. *Dan motioned to approve the Treasurer's report. Greg seconded.* Tara conducted a roll call vote and the treasurer's report was unanimously approved.
- 6) **Executive Director's Report:** Craig reported that Kerry was unable to attend today's meeting.
  - a. **Membership:** Kerry's written report shows 262 total active members, as compared with 276 in January 2020.
  - b. **Recreation Resilience:** There is now a tab on the NHRPA homepage with resource, as well as 2 trainings being offered. The first is "Mental Health Awareness: Caring for yourself, being there for others" on January 21<sup>st</sup> from 10-11:30 am on zoom, which currently has 22 registered. The second is "Emotional Management during a Pandemic: Concrete Steps that Help... and How to Avoid what doesn't" on February 11<sup>th</sup> from 9am-10:30 am on zoom with registration being offered through Primex.
  - c. **Coffee Talk with Jed and Roz** – There were 41 registered for this morning's program, and about 50 in attendance.
  - d. **January Newsletter:** Kerry asked for content for the upcoming January newsletter. She would like successful programs and events that departments have been able to run during this challenging time to be submitted to her by January 15<sup>th</sup>! Craig and Andy mentioned that a survey went out to see what types of articles members would like to see included in the upcoming newsletters. At this time only 4 people have responded.

- e. **NHRPA Advertising:** \$2,710 as of 1/3/21. The breakdown is: \$1000 for JPI Pyrotechnics VIP sponsorship, \$910 total from newsletter ads from ME O'Brien, Chucksters Family Fun Park, Crown Trophy, Code Wiz and RJ Thomas Mfg. Co/ Pilot Rock, and \$800 in Month Sponsors from Chucksters, Code Wiz and RJ Thomas Mfg. Co/ Pilot Rock.
- f. **2021 Events:** Future NHRPA Program Dates to be determined include: Playground maintenance workshop, Wink Tapply Playground Leader's Workshop, GSTF, Maintenance Workshop, State Conference and Awards/ Luncheon. In discussing the Wink Tapply Playground Leader's Workshop Dan agreed to look more into what could be done virtually, but he would like to call it something different if it's not the traditional training that has been offered in the past. Dan agreed to research this for next meeting, and anyone interested in helping was instructed to contact Dan. All other programs are on hold at this time.

7) **Committee Updates or Reports (if any): None reported**

8) **Old Business:** None reported

9) **New Business:**

- a. **LWCF & RTP Grants-** Eric reported that there will probably be an announcement in February about a spring grant round.

10) **Adjournment:** Greg motioned to adjourn the meeting at 11:22 am. Tara B. seconded. All approved.

Respectfully submitted,  
Tara Tower