

NHRPA Executive Board Meeting  
November 10, 2022  
Meeting conducted via Zoom at 9:45 am  
Meeting Minutes

**Executive Board Members Present:** Matt Casparius, President; David Tovey- President-Elect; Tara Tower, Secretary; Craig Fraley, Past President.

**At Large Members Present:** John Kohlmorgen, Laura Bryant, and Eric Feldbaum.

**Members Present:** Andy Bohannon, Krystal Alpers, Aimee Gigandet, Dan Sturgeon, Corinna Reishus, Aimee Gigandet, Brianne Rafford-Varley, Celeste Lunetta, Emily Collins, Eric Menard, J. Gusler, John Sherman, Greg Bisson and Alyssa Porto.

**Staff Present:** Kerry Horne, Executive Director.

1) **Meeting called to order:** Matt called the meeting to order at 9:45 am.

2) **Meeting Minutes:** *Eric motioned to approve the minutes of the September 7, 2022 meeting as written. John seconded. All approved.*

3) **Treasurer's Report:** Arene was unable to attend but had sent a report that lists \$16,808.34 as a balance for our accounts. David questioned the total assets vs the difference. Kerry clarified and mentioned that she also made an \$800 deposit yesterday. *Eric with motioned to approve the treasurer's report as written. David seconded. The treasurer report passed unanimously.*

4) **President's Report:**

a. **Summer Camp one day workshop:** Matt presented the history on a need for a workshop for those that plan and run our summer camps to have a best practices training. He added that his vision is for a one day training with lunch and the awards banquet afterwards. He asked if the program committee would be willing to take this on. Kerry mentioned including Primex and having members of the executive board help with the planning of this event for the first year. Laura, David and Justin were voluntold to be the executive board members on this planning committee.

b. **Committee sign ups from State Conference:** Matt wanted to make sure that the people that signed up to join committees were being contacted. Dan S. mentioned that Mike Lane is interested in getting more involved as well. Dan also asked if we can add a committee link on our website. Kerry will look into this.

5) **Executive Director's Report:**

a. **Committee timelines due:** Kerry will remind committee chairs to make sure that these are being followed after they have are all submitted.

b. **Membership update:** Kerry reported that we currently have 279 members.

c. **December holiday social:** Kerry will not be there, so she'll get credit card to Arene.

d. **Winter Newsletter Deadline:** Friday, January 20, 2023.

6) **Committee Updates or Reports: (as needed)**

a. **State Conference wrap up/ feedback:** Kerry reported that the food was expensive, but everything else seemed to go well. Andy observed that the after lunch vendor time was very scarcely attended. He suggested switching lunch with second vendor hall time. Matt mentioned that next year is our 75<sup>th</sup>, so we might want to do something special to commemorate this achievement.

b. **Program Committee** – Holiday Social is Thursday, December 8<sup>th</sup> at Funspot, other upcoming events are the April camp workshop, and coffee talks.

c. **NNERPC – Meeting date and time:** Thursday, January 5<sup>th</sup> at 5pm. Tara mentioned that there are scholarships available to help offset the increased fee for room and meals, and that the night time entertainment will be a trivia competition one night, and outside campfire with s'mores, with snowshoeing and etc. the other night. She suggested registering soon.

d. **Other Committees with updates**

i. **Youth sports committee**: Dan S. reported that the committee is made up of himself, Dan M., Dan L., and Herb Greene. Coach smart is currently in limbo, so this committee is working on a skills and drills packet for community youth sports programs. Kerry will put their info on a committee tab when it is available.

ii. **Wink Tapply**: Dan S. reported that the event is planned for Saturday, June 3<sup>rd</sup> at the Franklin Community Center again. The committee will be meeting at NNERPC, in March and in May. Already working on a keynote, session blocks, camp challenges and awards.

iii. **Eric reported that LSR's were beginning to be posted**. If we are interested in any of these, let him know and the state can monitor them for us.

iv. **MOJO Sports?**: David Tovey asked if other departments are currently using this app. He mentioned that it's free and contains lots of drills and etc. for coaches. They are trying it out with basketball this season, and he's trying to get MOJO Sports to be a commercial member. Craig said that Amherst used them for soccer and his coaches loved it.

v. **Awards** - Krystal said that the website is updated, and they are waiting for people to submit awards.

vi. **Seacoast District Meeting**: David reported that at their last meeting was well attended they shared the benefits of "Women in Parks and Rec."; would like ice breakers at NNE's in the beginning; they are looking into offering a training possibly with Roz and Jed, as well as a CPR 1<sup>st</sup> aid refresher class.

7) **Old Business**: None reported.

8) **New Business**:

**a. DEI Statement**: Kerry mentioned that this is part of a grant that we've received. Andy agreed that this is a very important follow through from our grant, as well as to lead the charge in our state on this important statement. It was agreed that we would look at other examples and come to NNERPC meeting with a final version. Eric, Donna and Andy will work on this via email.

9) **Adjournment**: ***Eric motioned to adjourn the meeting at 10:17 am. John seconded. All approved.***

Respectfully submitted,

*Tara Tower*